



## TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

### MEETING INFORMATION

Date Submitted: May 6, 2015

Date of Meeting: July 16, 2015

Submitted by: Sharon Marunicz, Human Resources Coordinator

Department: General Government

Time Required: 15 minutes

Speakers: Jim Taylor, Asst. Director Public Works,  
WWTF

Background Info. Yes: ☐ No: ☒  
Supplied:

### CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment: ☐

Recognition/Resignation/  
Retirement: ☒

**Public Hearing:** ☐

Old Business: ☐

New Business: ☐

Consent Agenda: ☐

Nonpublic: ☐

Other: ☐

### TITLE OF ITEM

Recognition of the Retirement of Town Employee [Tabled at the June 25, 2015 Town Council Meeting]

### DESCRIPTION OF ITEM

The Town Council will present a recognition award to Roger L. Descoteaux in recognition of his retirement from the Wastewater Division of the Town of Merrimack Public Works Department, effective June 30, 2015, with more than 32 years of full-time service.

### REFERENCE (IF KNOWN)

RSA: Warrant Article: \_\_\_\_\_

Charter Article: Town Meeting: \_\_\_\_\_

Other: Town Policy Manual N/A

### EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector: ☐ Grant Requirements: ☐

Easel: ☐ Joint Meeting: ☐

Special Seating: ☐ Other: ☐

Laptop: ☐ None: ☐

### CONTACT INFORMATION

Name: Sharon Marunicz Address: 6 Baboosic Lake Road,  
Merrimack

Phone Number: 603 424-2331 Email Address: smarunicz@merrimacknh.gov

### APPROVAL

Town Manager: Yes ☒ No: ☐ Chair/Vice Chair: Yes ☐ No: ☐

Hold for Meeting Date: \_\_\_\_\_